

Access and Equity Policy

Access and Equity Policy

Policy Statement:

Perth Traffic Training is committed to providing equal access and promoting equity in all aspects of our training and assessment services. This policy aligns with the Standards for Registered Training Organisations (RTOs) 2015 and ensures that individuals have fair and inclusive opportunities to participate and succeed in their chosen vocational education and training programs.

Purpose

The purpose of this policy is to ensure that all learners, regardless of their individual circumstances, have equal opportunities to access and participate in our training and assessment services. Perth Traffic Training committed to eliminating barriers, promoting inclusivity, and providing appropriate support to meet the diverse needs of our learners. Perth Traffic Training will provide clear information to prospective learners prior to enrolment or commencement of training or assessment activities, to enable them to decide if the RTO and course is suitable for them, considering their existing skills and knowledge and any specific needs.

This policy applies to Perth Traffic Training management, staff, and all learners enrolled in our training programs, including individuals with disabilities, individuals from culturally and linguistically diverse backgrounds, individuals with low language, literacy, and numeracy (LLN) skills, and any other individuals facing barriers to accessing or participating in vocational education and training.

Information for clients and students: Prior to enrolling in a course students and clients have access to and are provided with information informing them of or directing them to training and assessments offered and student support services provided through Empowered Training's website, student handbook and phone enquiries.

Equal Opportunity: We are committed to providing equal opportunities for all learners, ensuring they are treated with fairness, dignity, and respect throughout their learning journey.

Accessible Learning Environment: We strive to create an inclusive and accessible learning environment that accommodates the diverse needs of our learners. This includes physical accessibility, appropriate learning resources, and the use of assistive technologies when required.

Learner Support: We provide comprehensive learner support services to assist individuals in their learning journey. This may include pre-training assessment and counselling, individual learning plans, mentoring, and referral to external support services where necessary.

Flexible Learning and Assessment Strategies: We offer flexible learning and assessment strategies to accommodate the individual needs and preferences of our learners. This may include alternative delivery modes, adjustable assessment methods, and reasonable adjustments as required.

Reasonable Adjustment: We make reasonable adjustments to our training and assessment practices to ensure that learners with disabilities or specific needs can fully participate and demonstrate their competency. Reasonable adjustments are made in consultation with the learner and in accordance with relevant legislation and guidelines.

Language, Literacy, and Numeracy (LLN) Support: We identify and address the language, literacy, and numeracy needs of our learners through appropriate support and assistance. This may include LLN assessment, targeted training, and the provision of resources to improve foundational skills.

Document Title	Version	Date
Access and Equity Policy	1.0	June 2023

Access and Equity Policy

Regulatory requirements: Perth Traffic Training complies with all relevant Commonwealth and State legislation and regulations including:

- Vocational Education and Training Act 2012 (WA)
- Road Traffic Act 2020 (WA)
- Australian Human Rights Commission Act 1986
- Racial Discrimination Act 1975
- Industrial Relations Act 1979 (WA)
- Fair Work Act 2009
- Work Health and Safety Act 2020
- Disability Standards for Education 2005
- Equal Opportunity Act 1984 (WA)
- Privacy Act 1988

Continuous Improvement

We are committed to continuously reviewing and improving our access and equity practices. We regularly monitor our performance, gather feedback from learners and stakeholders, and make necessary adjustments to enhance the effectiveness of our policies and procedures.

By implementing this Access and Equity Policy, Perth Traffic Training demonstrates its commitment to meeting the requirements of the Standards for Registered Training Organisations (RTOs) 2015 and ensuring equal access and opportunities for all learners.

EMPOWERED TRAINING

TRAINING THE MIND TO THINK

Amendments

Date	Draft/Version No.	Changes	Person reviewing

Document Title	Version	Date
Access and Equity Policy	1.0	June 2023