Authorised Bodies: Traffic Management Plan (TMP) Authorisation Checklist

The below checklist details the minimum review local governments and other bodies with an Instrument of Authorisation should undertake before authorising traffic management on their network.

The authorising officer in the Authorised Body will NOT be required to assess the TMP in great detail against AS 1742.3 or the Traffic Management for Works on Roads Code of Practice; however the authorising officer should have a good knowledge of the network and has a duty of care to the safety of road users and road workers within their jurisdiction. Ideally those undertaking these checks should be accredited Worksite Traffic Managers; alternatively they should have experience in the traffic management area.

Common issues that may need to be addressed are:

- Traffic management being implemented during peak hour and having a major impact on traffic efficiency;
- Implementing speed limits that are not warranted which impacts on the credibility of traffic management at other locations;
- Length of roadworks speed zones e.g. maximum length of 40 km/h speed limit zone is 500 m;
- Aftercare signage not being appropriate e.g. removing redundant speed signs; and/or
- Not catering for all road users, such as pedestrians and cyclists.

Project Information	
Project	
TMP Date	
TMP No.	
Rev No.	
Location	
Proposed Start Date	
Duration	
TMP author contact details	
Site supervisor contact details	

Issue	**Yes/ No/ NA**	**Comment (provide to TMP author for consideration in the update of the TMP)**
Is the TMP authored by an accredited AWTM? Check www.mainroads.wa.gov.au > 'Our Roads' > 'Traffic Management' > Training and Accreditation' > 'Graduate Search'		

Has the TMP been checked by a third party before being submitted? (see TMP cover page)		
Is the TMP generic? If so, has it been checked against the Generic / Site Specific TMP checklist on the www.mainroads.wa.gov.au > 'Our Roads' > 'Traffic Management' > Plan Preparation' > 'How to prepare a TMP'		
Will the works impact on traffic efficiency? If so, could the works be conducted at a different time to minimise congestion?		
Are there any other works or events on nearby roads during the period that will impact on the proposed traffic management plan? If so, could the works be undertaken on a different date/time?		
Does the TMP generally cater for the proposed works? For example blocking off an entire lane for no reason or implementing 40 km/h speed limit for no reason.		
Have the relevant authorities and stakeholders been notified of the works?		
Does the TMP contain any proposed detours? If so, will the route safely cater for all vehicle types? (e.g. bus routes, heavy vehicles).		
Does the TMP cover more than one shift of work? If so, has an after care Traffic Guidance Scheme been provided for when there are not workers not site?		
Does the TMP involve 'complex traffic arrangements' as defined in the MRWA Code of Practice? If so, has the TMP been endorsed by a RTM?		
Does the TMP consider the risks of the particular site in question e.g. cyclists, pedestrians, approach site distance?		

Note: officers within the Authorised Body that wish to undertake further checks into the compliance of the TMP in respect to AS1742.3 and Main Roads Code of Practice; there is a more in depth review available. This check must only be conducted by a Worksite Traffic Manager as a minimum. This suitability check checklist can be found at: https://www.mainroads.wa.gov.au/OurRoads/TrafficManagement/Pages/Plan%20Preparation.aspx