



**INFORMATION FORM**

OFFICE USE ONLY				
COURSE:	COST:	DATE/S:	HRS:	
SCORE:	INV #	USI #	CLAIM :	CLAIM INV #



**\*\*IMPORTANT\*\***

**All courses will be invoiced and charged at full price, unless this CTF Form has been filled out correctly and returned **PRIOR** to the commencement of the course.**

To qualify for the CTF subsidy you are required to provide evidence for the course participant of a consistent work history leading up to the course (i.e. Job Details) that demonstrate a primary and substantial, direct involvement in WA's construction industry, specifically in on-site construction, installation and/or related activities.

*\*Please note - Work at a public event such as festivals, community events etc, does not qualify.*

**JOB DETAILS 1:** Must consist of **PRE-COURSE** construction work that is **WITHIN 21 DAYS** of the **COURSE START DATE**.

**JOB DETAILS 2 - 5:** If the jobs sites are only 1-2 day in duration, we require evidence of **FIVE JOBS** in a construction related activity, just prior to the training.

**\*\* ALL FIELDS MUST BE COMPLETED \*\***

<b>Course Name:</b>			
<b>Course Date:</b>	From:		To:

Student Details	
<b>First Name:</b>	
<b>Last Name:</b>	
<b>Date of Birth:</b>	
<b>Email:</b>	<b>Phone Number:</b>
<b>USI:</b>	
<b>Skills Gained For:</b>	<input type="checkbox"/> Current employment <input type="checkbox"/> Up-skilling
Employment Details	
<b>Employment Status:</b> (just prior to or during course)	<input type="checkbox"/> Unemployed <input type="checkbox"/> Employed <input type="checkbox"/> Self Employed
<b>Employer Name:</b>	
<b>Employer Phone:</b>	
<b>Employer Email:</b>	
<b>Employment Start Date:</b>	

**\*\*IMPORTANT\*\***

PLEASE PROVIDE EVIDENCE OF CONSTRUCTION WORK JUST PRIOR TO THE COMMENCEMENT OF THE TRAINING.

IF JOB SITES ARE 1-2 DAYS ONLY, PLEASE PROVIDE 5 SITES.

<b>Job Details 1 (most recent jobsite prior to undertaking course)</b>	
<b>Job Role (position):</b>	
<b>Job Location (suburb):</b>	
<b>Job Street Address:</b>	
<b>Contractor or Client Name:</b>	
<b>Contractor or Client Number:</b>	
<b>Site Start Date:</b>	
<b>Site End/Est End Date:</b>	
<b>Job Description (select one only)</b>	
<input type="checkbox"/> Roadworks <input type="checkbox"/> Engineering /Railways <input type="checkbox"/> Bridges <input type="checkbox"/> Electricity <input type="checkbox"/> Navigational lights <input type="checkbox"/> Storage for liquids or Gases <input type="checkbox"/> Drainage of land <input type="checkbox"/> Sewerage	
<input type="checkbox"/> Water storage & Supply <input type="checkbox"/> Pipelines <input type="checkbox"/> Telecommunic ations <input type="checkbox"/> Offices <input type="checkbox"/> Other Business Premises <input type="checkbox"/> Other Residential Buildings <input type="checkbox"/> Mining <input type="checkbox"/> Pool/s	
<b>Job Type (select one only)</b>	
<input type="checkbox"/> Construction <input type="checkbox"/> Maintenance/ Repairs <input type="checkbox"/> Installation <input type="checkbox"/> Reconstruction <input type="checkbox"/> Renovations <input type="checkbox"/> Resources	
<b>Sector (select one only)</b>	
<input type="checkbox"/> Engineering <input type="checkbox"/> Housing <input type="checkbox"/> Commercial <input type="checkbox"/> Resources	

<b>Job Details 2</b>	
<b>Job Role (position):</b>	
<b>Job Location (suburb):</b>	
<b>Job Street Address:</b>	
<b>Contractor or Client Name:</b>	
<b>Contractor or Client Number:</b>	
<b>Site Start Date:</b>	
<b>Site End/Est End Date:</b>	
<b>Job Description (select one only)</b>	
<input type="checkbox"/> Roadworks <input type="checkbox"/> Engineering /Railways <input type="checkbox"/> Bridges <input type="checkbox"/> Electricity <input type="checkbox"/> Navigational lights <input type="checkbox"/> Storage for liquids or Gases <input type="checkbox"/> Drainage of land <input type="checkbox"/> Sewerage	
<input type="checkbox"/> Water storage & Supply <input type="checkbox"/> Pipelines <input type="checkbox"/> Telecommunic ations <input type="checkbox"/> Offices <input type="checkbox"/> Other Business Premises <input type="checkbox"/> Other Residential Buildings <input type="checkbox"/> Mining <input type="checkbox"/> Pool/s	
<b>Job Type (select one only)</b>	
<input type="checkbox"/> Construction <input type="checkbox"/> Maintenance/ Repairs <input type="checkbox"/> Installation <input type="checkbox"/> Reconstruction <input type="checkbox"/> Renovations <input type="checkbox"/> Resources	
<b>Sector (select one only)</b>	
<input type="checkbox"/> Engineering <input type="checkbox"/> Housing <input type="checkbox"/> Commercial <input type="checkbox"/> Resources	

**\*\*ADDITIONAL INFORMATION\*\***

IF JOB SITES ARE 1 DAY ONLY, PLEASE PROVIDE 3 ADDITIONAL JOB SITES (5 IN TOTAL).

<b>Job Details 3</b>	
<b>Job Role (position):</b>	
<b>Job Location (suburb):</b>	
<b>Job Street Address:</b>	
<b>Contractor or Client Name:</b>	
<b>Contractor or Client Number:</b>	
<b>Site Start Date:</b>	
<b>Site End/Est End Date:</b>	
<b>Job Description (select one only)</b>	
<input type="checkbox"/> Roadworks <input type="checkbox"/> Engineering /Railways <input type="checkbox"/> Bridges <input type="checkbox"/> Electricity <input type="checkbox"/> Navigational lights <input type="checkbox"/> Storage for liquids or Gases <input type="checkbox"/> Drainage of land <input type="checkbox"/> Sewerage	
<input type="checkbox"/> Water storage & Supply <input type="checkbox"/> Pipelines <input type="checkbox"/> Telecommunic ations <input type="checkbox"/> Offices <input type="checkbox"/> Other Business Premises <input type="checkbox"/> Other Residential Buildings <input type="checkbox"/> Mining <input type="checkbox"/> Pool/s	
<b>Job Type (select one only)</b>	
<input type="checkbox"/> Construction <input type="checkbox"/> Maintenance/ Repairs <input type="checkbox"/> Installation <input type="checkbox"/> Reconstruction <input type="checkbox"/> Renovations <input type="checkbox"/> Resources	
<b>Sector (select one only)</b>	
<input type="checkbox"/> Engineering <input type="checkbox"/> Housing <input type="checkbox"/> Commercial <input type="checkbox"/> Resources	

<b>Job Details 4</b>	
<b>Job Role (position):</b>	
<b>Job Location (suburb):</b>	
<b>Job Street Address:</b>	
<b>Contractor or Client Name:</b>	
<b>Contractor or Client Number:</b>	
<b>Site Start Date:</b>	
<b>Site End/Est End Date:</b>	
<b>Job Description (select one only)</b>	
<input type="checkbox"/> Roadworks <input type="checkbox"/> Engineering /Railways <input type="checkbox"/> Bridges <input type="checkbox"/> Electricity <input type="checkbox"/> Navigational lights <input type="checkbox"/> Storage for liquids or Gases <input type="checkbox"/> Drainage of land <input type="checkbox"/> Sewerage	
<input type="checkbox"/> Water storage & Supply <input type="checkbox"/> Pipelines <input type="checkbox"/> Telecommunic ations <input type="checkbox"/> Offices <input type="checkbox"/> Other Business Premises <input type="checkbox"/> Other Residential Buildings <input type="checkbox"/> Mining <input type="checkbox"/> Pool/s	
<b>Job Type (tick one only)</b>	
<input type="checkbox"/> Construction <input type="checkbox"/> Maintenance/ Repairs <input type="checkbox"/> Installation <input type="checkbox"/> Reconstruction <input type="checkbox"/> Renovations <input type="checkbox"/> Resources	
<b>Sector (tick one only)</b>	
<input type="checkbox"/> Engineering <input type="checkbox"/> Housing <input type="checkbox"/> Commercial <input type="checkbox"/> Resources	

Job Details 5	
Job Role (position):	
Job Location (suburb):	
Job Street Address:	
Contractor or Client Name:	
Contractor or Client Number:	
Site Start Date:	
Site End/Est End Date:	
<b>Job Description (select one only)</b>	
<input type="checkbox"/> Roadworks <input type="checkbox"/> Engineering /Railways <input type="checkbox"/> Bridges <input type="checkbox"/> Electricity <input type="checkbox"/> Navigational lights <input type="checkbox"/> Storage for liquids or Gases <input type="checkbox"/> Drainage of land <input type="checkbox"/> Sewerage	
<input type="checkbox"/> Water storage & Supply <input type="checkbox"/> Pipelines <input type="checkbox"/> Telecommunic ations <input type="checkbox"/> Offices <input type="checkbox"/> Other Business Premises <input type="checkbox"/> Other Residential Buildings <input type="checkbox"/> Mining <input type="checkbox"/> Pool/s	
<b>Job Type (select one only)</b>	
<input type="checkbox"/> Construction <input type="checkbox"/> Maintenance/ Repairs <input type="checkbox"/> Installation <input type="checkbox"/> Reconstruction <input type="checkbox"/> Renovations <input type="checkbox"/> Resources	
<b>Sector (select one only)</b>	
<input type="checkbox"/> Engineering <input type="checkbox"/> Housing <input type="checkbox"/> Commercial <input type="checkbox"/> Resources	

**CTF Claim Declaration:**

By signing below you are confirming the below statements are true and accurate at the date of submitting this claim:

- I have read the CTF Levy and Program Guidelines document and understand that CTF will assess the information provided in this application against the eligibility requirements documents in the Guidelines;
- The individuals and/or companies attached to this application are actively and directly involved in the WA building and construction industry, performing on-site construction/installation activities; or on-site fabrication and installation work on a continual basis for the major portion of our time;
- I understand the value of the disbursement related to this application may be dependent on conditions outlines in the Guidelines document and that final determination regarding eligibility and the amount of disbursement made available rests with the CTF;
- I understand that CTF may require additional information and/or contact parties nominated in this application for compliance purposes;
- I understand that providing false or misleading information may result in CTF dismissing this claim and/or legal action.
- **I understand that in the event my claim is declined by the CTF, Perth Traffic Training will invoice me/my company the remaining balance of the course fees.**

**Signature (or typed name)**